



Misc Policies and Procedures

Utilization of Sub-Contractors

Regor Recovery LLC - does not utilize sub-contractors to service repossession accounts.

Computer Password Policy

Regor Recovery LLC - device passwords must be change at least once a month, be at least eight digits of lower, upper and/or special characters.

Computer Access Policy

Regor Recovery LLC devices are only accessible to employees.

Locked File Cabinet Policy & Access

Regor Recovery LLC hard files are only accessible to employees. These are locked in a cabinet until they are scanned and shredded.

Server Location and Access

Regor Recovery LLC local hard drive server is located in a building only accessible by management.

Vehicle Key Location & Access

Regor Recovery LLC repossessed vehicle keys and remotes are stored in a building only accessible by management.

Vehicle Tag Location, Access & Disposal

Regor Recovery LLC repossessed vehicle tags are are stored in a building only accessible by management. They are disposed of after personal property redemption time expires.

